



**Learning In Our Watershed – Field Trip Grant Program
Close-Out Form**

Thank you for your participation in our Field Trip Grant Program! If you have any questions regarding this program, please contact us at: admin@poudreheritage.org or 970-295-4851.

In order to receive payment, please submit the following within 14 days of your field trip:

- This close out form
- Transportation Invoice(s) or sales receipt
- Summary of expenses for *entire* trip
- Photo Waiver and Photos (if available)

Submit field trip documentation by email or regular mail to:

EMAIL: admin@poudreheritage.org

MAIL: Poudre Heritage Alliance
3745 E. Prospect Rd. Ste. 205
Fort Collins, CO 80525

Name of School:

Grade Level:

Teacher Name:

Phone Number:

Email:

Date of field trip:

Destination:

Number of attendees:

Students

Teachers/Staff

Volunteers

1. **What was the main purpose of your trip / area of study?**
2. **How did the field trip increase understanding and/or awareness of the water history and culture of the Cache la Poudre River National Heritage Area by you and your students?**
3. **What other areas of the Cache la Poudre River National Heritage Area would you like to travel to with your class?**
4. **What did you and your students enjoy most about your field experience?**
5. **Do you have photos for your trip you can share with us? Any interesting stories from your trip?**
6. **Other comments?**